



PRIVATE AND CONFIDENTIAL ACADEMY COMMITTEE MEETING

Date: 24th September 2020
 Time: 4:30pm
 Venue: Laurus Cheadle Hulme – Teams Meeting

Clerk: Michelle Dyer
 Present: C Nevin (Chair), G Theobold, J Crombleholme, J Birtles
 In attendance: A Valentine, I Heslop, M Retburg, R Barlow, N Burgess

Action	Initials
The Clerk will Speak to Jen Jenkins in HR to ensure Governors receive an email to register with Educare.	MD
All Governors to complete the GDPR training via Educare before the 9 th October 2020	All

Agenda – Part 1			
Category	Item	Notes	Action
1 Governance Arrangements	Apologies	Apologies were received from G Lunt and C Johnson	
	AOB items	To discuss appointing a Safeguarding and SEND Link Governor and a CEIAG Link Governor.	GT/CN
	Register of interests	Governors were asked to report any changes to the Clerk.	All
	Code of Conduct	To note and adhere to. The document will be reduced down in size	

		Part 1 Minutes	<p>The minutes were <u>approved</u> as an accurate record of the meeting held on the 18th June 2020.</p> <p><u>Actions</u></p> <ul style="list-style-type: none"> • The Register of Business Interests was circulated and updated as required • The Final number of Y7 students who joined LCH in September 2020 were included in the Head of School's report • The draft was removed from the Code of Conduct document 	NB
		Membership: Recruitment Update/Succession Planning	LW is looking to recruit Governors for all of the Laurus Trust schools as well as Laurus Cheadle Hulme, LW and CN are currently looking at the Inspiring Governance website and they welcome any suitable recommendations from existing Governors and the Leadership team.	
		Scheme of Delegation	There are no changes to note	
		Trust Board Update	There was a Trust Board Meeting on the 8 th July 2020, a summary of the meeting is to be produced based around Covid-19 and will be circulated to Governors in the coming days.	

2	School Performance & Accountability	Head of School Report	<p>A lengthy discussion took place regarding appointing Link Governors for Safeguarding/SEND and CEIAG. It was decided that the Chair CN will become the Safeguarding/SEND Link Governor whilst Governor JB will take on the role of CEIAG Link Governor. It was discussed that IH has been working with the Careers lead in school, they have lots of ideas for future business partners and a strategy in place for possible contacts for students. JB added that he has lots of private and public sector Business Contacts throughout the North West.</p> <p>RB undertook a detailed survey of the schools' remote provision during lockdown and the students who were not engaging. The report highlighted those who didn't have devices or internet connection as well as highlighting a poor reflection on parenting skills regarding students going to bed past midnight and not being up in time for online lessons. A plan has been put in place for the students to catch up on their school work. The DofE are providing iPads for those who do not have technology at home in case of future isolation and are also to be used during catch up sessions.</p> <p>GT commented that Oracy is a big focus for Laurus Cheadle Hulme and that they will be using Ted Talks to help with this. AV discussed that TM is doing some voice work with Teachers and NQT's based around presence and confidence in the classroom. TM is to work with students around the "Find my Brave" ongoing work which is a welcome distraction from Covid-19. TM also wants to work with individual departments.</p> <p>GT commented that they were due to undertake a mid-year review regarding Student Voice in the summer, however this was not done as they were unsure of the mental state of students returning in September 2020 and other priority focus was to ensure they were settled rather than setting tests straight away.</p> <p>A Governor stated that it was a helpful Head of School report and she was impressed with the data collected around which students were not accessing school provision via Teams as was CN.</p> <p>JC brought up her concern over the level of traffic in the carpark around Cheadle Hulme Primary school. GT confirmed that the level of traffic entering the school has become calmer and it appeared that every parent brought their child into school on the first day. There is always a staff presence in the carpark during drop off and collection. GT also stated that she was aware that a</p>	
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			<p>number of parents do drop/collect children from neighbouring residential streets and that this could become an annoyance to residents, GT will give her full support to the community police should they become involved. However there does seem to be a high number of students who walk or bicycle to school.</p> <p>Attendance: CN stated that the figures were ok with two thirds of Pupil Premium Students with 98% - 100% attendance which is good. GT said that attendance is now at 92% – 93% not 96% as stated in the report as attendance has dipped throughout the Trust.</p> <p>Q: Why has the attendance percentage now dipped? A: It is due to students isolating and awaiting Covid-19 Testing. They may only have a cold however due to testing they then go from having one day off to having five days off. We are trying to look into colds versus Covid symptoms. There are educational provisions in place should students be isolating.</p> <p>Q: How are the new Y7's coping bearing in mind they missed 6 months of Y6 then have come straight into a new school setting? A: We had the y7's in for a couple of hours on day one and again on day two, which was all they needed as they are all now settled in. The only disappointment is that we cannot offer electives and with students leaving at 3:05pm and 13:15pm on Wednesdays they do not seem to be completing their PP&R, we are currently 'banging the drum' of the importance of getting into a routine.</p> <p>Literacy and numeracy: GT, spelling is generally good. MR: over lockdown the Y8 and Y9's invested a lot of time participating on Spellzone and we have seen a massive improvement, especially with the weaker students. The first baseline in English is due to take place in October.</p> <p>Q: Do you have any electives running at present? A: We have decided to put a hold on running electives until after the October break, which will give students time to settle in. We will be looking at sporting electives run in bubbles and possibly some Music electives over the next couple of weeks. We are starting Piano lessons after school as of next week, additional Spanish on a Wednesday afternoon for Y9's and literacy and numeracy recovery lessons for Y8's. We must keep students in bubble groups and currently we have created two Y7 bubble groups which will reduce the</p>	
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		Policy Reviews	There were no Policies to review	
3	Governor Monitoring	Finance	The school has been frugal over the last two years as they are wanting a dining hall extension of which they currently have £310K.	
4		Governor Training	All Governors are expected to complete the GDPR training via Educare before the 9 th October 2020	

5	Community Engagement	Link Governor Verbal Update	There is a difficulty with the rule of 6, all you can do as a school is undertake the Parents Evening virtually as we cannot organise any school Trips at the present time.	
	AOB			
	Meeting Dates:	10 th Dec 2020 11 th Mar 2020 17 th June 2020	All meetings will start at 4:30pm	Note Confirm

Impact of Meeting / Key Outcomes

- CN is to become the Safeguarding & SEND Link Governor and JB is to be the CEIAG Link Governor
- All Governors were advised to complete the GDPR training via Educare
- CN and all Governors to look at the schedule before the December 2020 meeting and populate the required information
- JB is to work with IH regarding CEIAG and the careers work currently taking place in school