



PRIVATE AND CONFIDENTIAL

ACADEMY COMMITTEE MEETING

Date: 14th October 2021
 Time: 16:30pm-18:00pm
 Venue: Laurus Cheadle Hulme High School

Clerk: T Wright
 Present: C Nevin (Chair), G Lunt, N Thompson, M Retberg
 In Attendance: R Barlow, G Lunt, N Thompson, M Retberg

Agenda Part	Action	Initials
1	The Clerk circulated the register prior to the meeting and Governors were asked to report any changes to the Clerk.	All
1	Two Parent Governors to be recruited post October half term. LW and CN to agree on timescale and liaise with HR for vacancy to be advertised.	LW CN
3	Governors were asked to feedback to the Clerk as soon as possible any comments regarding the Behaviour policy.	All
4	Complete the annual GDPR e-module training and email certificate to the Clerk.	All

Agenda – Part 1				
Category	Item	Notes	Action	
1	Governance Arrangements	Apologies	Apologies were received from G Theobold, J Birtles and J Crombleholme and accepted.	
		AOB items	There were no other items of business.	
		Register of interests	The Clerk circulated the register prior to the meeting and Governors were asked to report any changes to the Clerk.	All
		Code of Conduct	The code of conduct was circulated prior to the meeting and noted by the Governors. There has been no change to this document. All Governors agree to adhere to it.	
		Part 1 Minutes	The minutes were <u>approved</u> as an accurate record of the meeting held on the 16 th September 2021. <u>Action</u> <ul style="list-style-type: none"> An annual review of the Risk Register will take place and will be looked at during the Spring Academy Committee meeting 	

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			<ul style="list-style-type: none"> • Complete the annual GDPR training and email certificate to the Clerk • CN to have a Trust level conversation regarding Governor access to the Laurus Institute SharePoint portal • To raise an Agenda item the next Trust Board Meeting regarding Young Carers • Governors were asked to feedback any comments regarding the policies to be reviewed to the Clerk by the 27th September 2021 	
		Membership: Recruitment Update/Succession Planning	Two Parent Governors to be recruited post October half term. LW and CN to agree on timescale and liaise with HR for vacancy to be advertised.	CN / LW
		Scheme of Delegation	The Scheme of Delegation is published on the Trust website and is an important document that needs to be reviewed on a regular basis, it contains the Terms of Reference for the Academy Committees and is reviewed by the Trust Board. There are no changes to note.	
		Trust Board Update	The report is produced after each Trust Board meeting to inform Academy Committees of what was discussed. The document was circulated by the clerk prior to the meeting, there were no questions raised regarding this document.	

2	School Performance & Accountability	School Development Plan	<p>The Academic and Aspiration Plan was distributed to the Governors by the Clerk prior to the Committee Meeting. MR (Deputy Head) discussed key actions from the plan.</p> <p>Academic Culture in Schools, especially reading has been disrupted due to the pandemic and that there is a big focus on engaging students with reading.</p> <p><u>Action</u></p> <ul style="list-style-type: none"> • Reading of a wide range of texts is promoted via subjects and via enrichment activities. • All departments will provide a reading list. Monitoring via personal tutors will demonstrate that all students are engaged in wider reading activities. <p>MR discussed the gaps in knowledge for the students who did not engage during lockdown. For Year 8 Students there has been additional lessons for those who did not engage, Year 9 has had additional Spanish Lessons, and vulnerable students have had tutor sessions partly funded by the National Tutor Programme.</p> <p><u>Action</u></p> <ul style="list-style-type: none"> • A clear recovery curriculum is in place that builds on the significant work that took place during the national CV-19 lockdown. • Subjects have identified key threshold concepts and ensured that time is made available for these to be fully embedded. <p>MR also confirmed that the Home Learning Provision is still continuing due to rise in Covid cases across Schools.</p> <p>CN Q: Is there any feedback regarding Option Choices?</p> <p>MR A: <i>78% of the students' expectations were met. There were minimal options changes.</i></p> <p>CN Q: What is the reason why some students wanted to change their options choices.</p> <p>MR A: <i>Mostly new subject areas which the students did not have experience in, a volume of students requested to change to History.</i></p>	
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Review Heads Report

Governors received the Head of School report prior to the meeting, MR gave an overview and discussed the EHCP and SEN cohort both above the national average.

Key Student information

	On roll	EHCP	EHCP %	EHCP National Average % (Mainstream secondary schools)
Year 7	217	5	2.3	
Year 8	227	10	4.4	
Year 9	216	6	2.8	
Year 10	214	6	2.8	
Total	874	27	3.1	1.7

TOTAL SEN %	SEN National Average % (Mainstream secondary schools)
30.2	
37.4	
31	
25.2	
31.1	10.8

He addressed the reasons.

- 1.) Students with an EHCP can select their school of choice
- 2.) Not all issues are addressed at Primary School level leading to increase in volumes once the correct provision is in place.

CN Q: Would you say that you are now struggling to provide a place for all students, and meeting the individual needs?

MR A: GT HoS is in regular contact with Stockport

			<i>Admissions Team. They are aware that the SEND department are now struggling with the volume of additional needs in the school.</i>	
3	Governor Monitoring	Finance Update including e.g. pupil numbers, bench marking and value for money	There is no further update following the July report shared at the last meeting.	
		Policies	Governors were asked to feedback to the Clerk as soon as possible any comments regarding the Behaviour policy.	All/TW

		<p>Ensure Curriculum Policies (e.g. Religious Education and Relationships, Sex Education), Behaviour and Welfare Policies are in line with statutory guidance</p>	<p>L Anderson – Head of Religion and Whole School PSHE presented a Power Point presentation on how Relationships & Sex Education/Mental & Physical Wellbeing/Peer on peer abuse/PSHE are covered in the curriculum plan.</p> <p>Due to the volume of additional topics that need to be covered in order to meet the curriculum objective, areas have been identified which can be covered across other subjects.</p> <ul style="list-style-type: none"> • Year 9 Geography <p>Africa – forced marriage, honour-based violence and FGM.</p> <ul style="list-style-type: none"> • Food and Nutrition <p>Continuous message throughout KS3-4; Large Eatwell display in the corridor. Diet related disease; Risk factors to health including overweight and obesity; Cardiovascular disease, high blood pressure, stroke, type 2 diabetes; deficiency diseases: rickets and scurvy.</p> <ul style="list-style-type: none"> • Year 10 PE – Mental Health and Wellbeing <p>Endorphins, sleep, physical fitness / cardio-health, why exercise is good for you.</p> <ul style="list-style-type: none"> • Year 8 – Mental Health <p>Components of fitness (inc. cardio-vascular fitness), different methods of training to improve areas of fitness.</p> <p><u>Events and training</u></p> <p>Term 1</p> <ul style="list-style-type: none"> • Staff training of PSHE, peer on peer abuse • Pupil off timetable events – Year 7 Resilience day, Year 8 Mental Health Day • Healthy Relationships assemblies • Pupil off timetable events – Year 9 self-esteem and sexual harassment sessions 	
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		<p>Monitor Pupil Premium and Catch Up Premium Spending to ensure it improves the attainment of eligible pupils/students</p>	<p>R Barlow presented a Power Point presentation of the 'Catch Up Spending Strategy September 2021 Review.' In June 2020 the Education Endowment Foundation published the 'Covid Support Guide for Schools'. Within this document suggested strategies were grouped into three broad areas. In the presentation R Barlow discussed how the school has linked each of the intended interventions and/or purchases to the areas outlined within the report.</p> <p>Key actions from the review;</p> <p>Priority 1 – Literacy Catch Up</p> <ul style="list-style-type: none"> Targeted interventions/guided reading sessions in spelling, comprehension and accuracy, conducted over an 8-week period to raise the achievement of underperforming students in English. <p>Priority 2 – Numeracy Catch Up</p> <ul style="list-style-type: none"> A weekly numeracy intervention group in Year 7/8/9 was set up and commenced by October 2020 half term. These continued throughout home learning via small group intervention sessions being delivered on Teams. <p>Priority 3 – SEMH</p> <ul style="list-style-type: none"> The House team reward all students for their effort and attainment to create a positive culture of behaviour for learning within the school. <p>Priority 4 – Disadvantaged Children</p> <ul style="list-style-type: none"> Online text books were purchased to provide more reading and listening resources to use to help students prepare for the GCSE Spanish listening and reading exam. 	
		<p>Governor Self Review of Impact</p>	<p>The Annual Report to the Trust Board Report template was distributed to the Governors by the Clerk prior to the meeting. The Chair CN explained the document and how we document what the Governors have achieved and the difference they have made.</p>	

4	Governor Development	Review Trust Training Plan	The Trust Training Plan for Governors was distributed to the Governors by the Clerk prior to the meeting. Complete the annual GDPR e-module training and email certificate to the Clerk.	All
5	Community Engagement	Stakeholder Engagement	Due to the pandemic and restrictions there are still no plans to have events in school.	
	AOB		There were no other items of business.	
	Meeting Dates:	Winter 09/12/2021- 4:30pm Spring 10/03/2022 – 4:30pm Summer 16/06/2022 – 4:30pm		

Impact of Meeting / Key Outcomes

Governor Self Review of Impact was discussed.

The Head of School Report to Governors was discussed.

Importance of completing the annual GDPR e-module training.

