



ACADEMY COMMITTEE MEETING

Date: Thursday 9th December 2021
 Time: 4.30pm – 18:00pm

Venue: Laurus Cheadle Hulme

Clerk: T Wright
 Present: C Nevin (Chair), G Theobald (HoS), N Thompson, G Lunt, M Retburg, I Helsop, J Crombleholme
 In Attendance: J Muldoon

Agenda Part	Action	Initials
1	To raise an Agenda item at the next Trust Board Meeting regarding Young Carers	CN
3	Governors were asked to feedback any comments regarding the policies to be reviewed to the Clerk by the 17 th of December 2021	All
4	Complete the Effective MAT Governance eModule and email certificate to the Clerk	All

Agenda – Part 1				
Category	Item	Notes	Action	
1	Governance Arrangements	Apologies	Apologies were received from J Birtles. He has not been able to attend the previous three meetings, so it has been agreed that he will relinquish his role as a Governor.	
		AOB items	There were no other items of business.	
		Register of interests	The Clerk circulated the register prior to the meeting and Governors were asked to report any changes to the Clerk.	
		Code of Conduct	The code of conduct was circulated prior to the meeting and noted by the Governors. There has been no change to this document. All Governors agree to adhere to it.	
		Part 1 Minutes	The minutes were <u>approved</u> as an accurate record of	

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			<p>the meeting held 14th of October 2021.</p> <p>Actions</p> <ul style="list-style-type: none"> • The Clerk circulated the register prior to the meeting and Governors were asked to report and changes to the Clerk. • Two Parent Governors to be recruited post half term. • Governors were asked to feedback to the Clerk as soon as possible any comments regarding the Behaviour Policy. • Complete the annual GDPR e-module training and email the certificate to the Clerk. 	
		Membership: Recruitment Update/Succession Planning	A community Governor has been recruited and will commence in the role after Christmas.	
		Scheme of Delegation	The Scheme of Delegation is published on the Trust website and is an important document that needs to be reviewed on a regular basis, it contains the Terms of Reference for the Academy Committees and is reviewed by the Trust Board. There are no changes to note.	
		Trust Board Update	The report is produced after each Trust Board meeting to inform Academy Committees of what was discussed. The document was circulated by the clerk prior to the meeting, there were no questions raised regarding this document.	
2	School Performance & Accountability	English curricula overview	<p>J Muldoon – Head of English gave an overview of the English Curriculum Statement.</p> <p>J Muldoon highlighted that the curriculum will provide students with the powerful knowledge that can, too often, be hidden from view and in doing so help to make the implicit, explicit.</p> <p>JC Q: Thinking about gender, ethnicity; how are different viewpoints represented in the curriculum.</p> <p><i>JM A: Wider reading is discussed fortnightly, as well as reading for pleasure recommendations. Particularly at Key Stage 4 there is a narrowing of choices due the exam board specification, but students are encouraged and have the opportunity to engage in a rich and broad range of reading experiences.</i></p>	

		Strategy and Development Plan	The School Development Plan was distributed to the Governors by the Clerk prior to the Committee Meeting.	
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		<p>Head of School Report</p>	<p>Governors received the Head of School report prior to the meeting, GT have an overview of the Head Teacher Report and pointed out that attendance is a concern due to the on going pandemic.</p> <p>LCH average attendance pre-covid was 96% which was above the average for Stockport Schools. In the current climate is has become very challenging.</p> <p>JC Q: Is this normal?</p> <p><i>GT A: LCH are still above the average for the attendance statistics. Post half term, LCH are at 93% and Stockport average is 87%. This is something to be very proud of.</i></p> <p>GT gave a detailed insight into how the school landscape has changed in the last 12-18 months due to the pandemic. Overwhelming mental health issues across staff, students and parents. Recruitment is also another very challenging factor, there is a First Aider Administrator vacancy which has been advertised and there has been no credible applications. This will massively impact on the school as the Pastoral and Admin Teams will have to support until this role is filled.</p> <p><u>PP&R Survey</u> The Leadership team completed a survey with the entire cohort regarding PP&R and why some students are struggling to complete the daily expectations. One thing that was highlighted was that most PP&R is completed on online such as BedRock and Educake, this can create challenges for those who do not have access daily to a device. Another thing was that the volume of PP&R felt too high.</p> <p><u>Action</u> Relaunch the use of the journals in form time and ask staff that that set regular PP&R to ensure students get their journals out at the start of the lesson. Reward students who complete PP&R on time.</p> <p>MR stated that students who are struggling with PP&R have been offered lunch time homework clubs and Head of House support.</p> <p>CN commented that LCH are taking pre-emptive measures at PP&R challenges and finding solutions.</p>	
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			<p><u>Behaviour and Welfare</u></p> <p>IH discussed the Behaviour and Welfare group which meet each week, the group aims to contribute towards the whole school teaching and learning and ensure a safe environment for children to learn.</p> <p>GT said that the YR9 KASH report is very promising and that the whole cohort is moving with no significant gaps.</p> <p>MR added that underperforming students have been shared with all staff and appropriate interventions will be implemented.</p> <p>Lastly GT shared that a Curriculum Statement for Reading has been written this term to remind all Laurus schools of the importance of Reading for Pleasure. Reading habits are not as secure due to the pandemic. Reading is encouraged in form time to reignite passion and a discussion point in which students can openly talk about what they are currently reading.</p>	
3	Governor Monitoring	Finance update	<p>The finance report was noted by Governors.</p> <p>JC Q: What happened to the planning for the dining room extension?</p> <p><i>GT A: It was agreed that the cost could not be justified as it would not have given us much more additional space. An outdoor canopy would provide space for a whole year group. The canopies were planned to be installed on the 4th of November 2021 to provide an outside eating area, however we are still awaiting the planning decision from Stockport Council.</i></p> <p>3G Pitch Planning permission has been granted, work is due to start in the Spring and the completion date ready for the new academic year.</p> <p>MR said that the pressure of the car park challenges still remains however the planning permission to extend the bike shelter has been agreed. The additional bike spaces will mean that more students can travel to school by bike and reduces the volume of cars coming onto the site.</p>	

		Policy Reviews	<ul style="list-style-type: none"> • Behaviour Policy • Safeguarding Policy • Anti-Bullying <p>Governors were asked to feedback any comments regarding the above polices to the Clerk by the Friday 17th of December.</p>	All
		Governor Self Review of Impact	The Annual Report to the Trust Board Report template was distributed to the Governors by the Clerk prior to the meeting. The Chair CN explained the document and how we document what the Governors have achieved and the difference they have made.	
4	Governor Development	Governor Training	It was acknowledged that all Governors should complete the Effective MAT Governance training and forward their certificates to the Clerk as a record of training completed. Agreed to complete the training by 10 th of March.	All

		Trust Training Plan	The Trust Training Plan for Governors was distributed to the Governors by the Clerk prior to the meeting.	
5	Community Engagement	Stakeholder Engagement	Every half term a newsletter is emailed to all LCH parent/carers. On site student testing will take place on Monday 10 th January. Parental consent has been requested.	
	AOB		Jane Crombleholme was appointed to Governor SEND link.	
	Meeting Dates:	Academic year 2020-21	Spring Term 10/03/2022 – 4:30pm Summer Term 16/06/2022 – 4:30pm	

Agenda – Part 2

The press and members of the public to be excluded from the meeting at this point under 2003 (school governance procedures) (education) regulations because of the confidential nature of the business to be transacted.

Category	Item	Notes	Action
1	Governance	Part 2 Minutes	There were no Part 2 Minutes for this meeting.
2	Staff	Staff vacancies/ appointments	First Aid Administrator recruitment is scheduled for January.
3	AOB		There were no other items of business to raise.

Impact of Meeting / Key Outcomes

Importance of completing the Effective MAT Governance eModule

Governor Self Review of Impact was discussed

The Head of School Report to Governors was discussed at length

Chris Medin